

District 11 4-H Leadership Lab
June 14-16, 2023
Camp Kubena
Ledbetter, TX

EVENT INFORMATION

Leadership Lab is a three-day/two-night leadership training for 4-H youth. It is designed to equip participants with programs that can be replicated in the county and to allow the District 11 4-H Council to hold an annual meeting to conduct needed business for the year and to elect officers.

EVENT DETAILS

District 11 4-H Leadership Lab will be held at Camp Kubena in Ledbetter, TX. A copy of the tentative schedule is attached.

THEME

The theme for Leadership Lab 2023 is "**Best of the Best in D11**" Lab activities will be coordinated around this **Top Gun** theme.

EVENT FEE

The cost for Leadership Lab is \$225.00 for 4-H members, and \$200.00 for Adult Leaders and County Extension Agents. **No refunds will be given; however, substitutions are allowed!**

EVENT REGISTRATION

All Leadership Lab participants, chaperones, and agents MUST register on **4-H ONLINE between Monday, April 3 and Friday, May 19**. The registration will be open through midnight on May 19. 4-H members may submit an entry at any time during this registration period. Late registration will be allowed from May 20 through midnight May 26 for an additional \$25.00.

County Extension Agents must "certify" all entries on 4-H ONLINE within 2 business days following the registration deadline.

AGE REQUIREMENT

Leadership Lab is restricted to youth 8th-12th grade for the 2022-2023 4-H year. Graduated seniors will be allowed to attend.

ADULT CHAPERONES

Chaperone Policy will be STRICTLY enforced. Counties will be required to send chaperones with their youth.

The District 11 Guidelines, adopted 12-16-1997, will be followed for this event. The minimum standards of the policy state:

"If a county has four (4) or more 4-H members attending, the county must send an adult of either gender. When the number of 4-H participants exceeds 8, the adult to member ratio is 1 to 8. Example: If a county sends 12 members, they must send two chaperones. 4-H members opposite the gender of the county adult chaperone must be assigned to an adult chaperone of their gender. Assignments must be by the member's county Extension agent. This

assignment must then be sent in writing to the District Office five days (5) prior to the event. This letter must state the event, the member's name(s), and the name of the adult chaperone (or agent) from another county that will accept responsibility for the member(s). The assigned adult should be asked before the letter is written.

If there are three (3) or less participants from a county, without an adult chaperone attending, the members must be assigned to adult chaperones by the member's county Extension agent. 4-H members must be assigned to adult chaperones of their gender. Assignments must be made by the member's county Extension agent. This assignment must then be sent in writing to the District Office five (5) days prior to the event. This letter must state the event, the member's name(s), and the name of the adult chaperone (or agent) from another county that will accept responsibility for the member(s). The assigned adult chaperone should be asked before the letter is written.

TRANSPORTATION

Counties will arrange transportation for their youth.

T-SHIRTS

When registering, all participants (youth and adults) need to indicate the size of t-shirt preferred. The t-shirts will be distributed at Leadership Lab registration/check-in. Youth will be told which day to wear their leadership lab t-shirt!

DRESS CODE

Dress for Leadership Lab is casual, but neat. Conventional shoes or sandals must be worn at all times. Items of clothing advertising alcoholic beverages, tobacco products or drugs or have vulgar, offensive messages are not appropriate. Tank tops, halter tops or tops with spaghetti straps are not appropriate for girls at Lab. See-through or muscle shirts are not appropriate for boys at Lab. Hats and caps are not appropriate inside buildings. Conservative two-piece swimsuits for females are allowed. However, agents reserve the right to request a change or cover of attire if in violation of 4-H dress code.

WHAT TO BRING

All participants (youth and adults) will be housed in dorm facilities. Therefore, each participant must bring a pillow, sheets, towels, washcloths, shower shoes, and any personal items needed. Participants are also encouraged to bring a light blanket, as well as a light jacket or sweater, as the classrooms and dorms may be cool.

Bring clothes and shoes for active sports, swimsuits, water shoes, outdoor recreation and nightly dances. Bring tennis shoes, boots or some other closed toe shoes. **NEW THIS YEAR THE DISTRICT OFFICER TEAM WOULD LIKE TO ENCOURAGE EVERYONE TO DRESS UP IN THEIR BEST "TOP GUN" THEME ATTIRE FOR THE BANQUET.**

Please do not bring valuable electronic equipment.

Lab participants may bring snacks.

Do not bring items such as water guns, water sling shots, shaving cream (except for personal use), etc. If any 4-H member is caught with these materials, disciplinary action will be taken.

MEDICAL INFORMATION

Each participant (youth AND adults, including CEAs) is required to fill out the following forms:

- ONLINE- 4-H Online Health Form - Waiver and Indemnification Agreement and Medical Treatment Authorization
- PAPER – Authorization to Dispense Medication (ADM)
- PAPER – Health & Safety Statement (HSS)
- PAPER- Parent Guardian Authorization, Waiver, & Consent for Over-the-Counter Medication (OTC)

- PAPER – Camp Kubena Liability Waiver

County Extension offices are encouraged to print a set from 4-Honline or have them filled out for traveling purposes.

Participants will also be required to fill out the Camp Kubena Liability Waiver.

Each youth participant must also have completed a “Consequences of Misbehavior” form when enrolling in 4-H for the 2022-2023 4-H year. Counties should have a copy of this form on file; however, it is not required to present a copy at Leadership Lab check-in. This Code of Conduct policy will be followed during Leadership Lab.

Each adult leader attending Leadership Lab must also be a registered volunteer and have completed a criminal background check through the Youth Protection Standards, or an approved screening entity. It is the responsibility of County Extension Agents to ensure volunteer have been appropriately screened. Each leader will need to complete the child protection training on 4-H Online.

AMERICANS WITH DISABILITIES ACT

Individuals who require an auxiliary service or accommodation in order to participate in the D11 Leadership Lab need to indicate so and provide an explanation of accommodation(s) needed when registering. Any additional explanation that needs to be provided can be done by calling the District 11 Office at 361-265-9203 by the registration deadline. All reasonable accommodations will be assessed and made.